

June 15, 2023

The Rusk County Emergency Service District #1 met on this date at 6:39 p.m. with Board President David Burks presiding. Board Members present were Brian Bathke, Gloria Dooley, Jiffy Dukes and Wayne Griffith. The meeting was opened with a prayer from Chief Marvin Vinson followed by the pledge to the American flag.

A roll call of departments present was recorded as follows: Carlisle, Church Hill, Crims Chapel, Eastside, Elderville, Garrison, Henderson, Rusk County Rescue, Kilgore, Kilgore Rescue, Laneville, Mt. Enterprise, New London, New Salem and Reklaw. Departments recorded as absent were: Texas Forest Service, Overton and Tatum.

The minutes of the previous meeting were then presented to the Board for their consideration and approval as emailed. On a motion made by Board Member Jiffy Dukes, and duly seconded by Board Member Wayne Griffith, the minutes were approved as emailed with a unanimous vote of the Board.

The financial report was then presented to the Board for their consideration and approval by Board Administrative Assistant Jeanine Rounsavall. She reported a beginning balance in the District's checking account in the amount of \$677,509.25, and after deposits and disbursements, an ending balance in the amount of \$643,335.52; the General Money market account showed a beginning balance in the amount of \$1,703,023.52, with interest earned in the amount of \$4,281.15, for an ending balance in the amount of \$1,797,304.67; the Reserve Money Market account showed a beginning balance in the amount of \$32,986.99, with interest earned in the amount of \$78.76, for an ending balance in the amount of \$33,065.75; and the Obligations Money Market account showed a beginning balance in the amount of \$544,416.34, with one deposit in the amount of \$52,912.00 and interest earned in the amount of \$1,299.88, for an ending balance in the amount of \$597,328.34. Also included in the report was budget versus actual; profit and loss versus actual; department breakdowns as well as reconciliations on all accounts. On a motion made by Board Member Jiffy Dukes, and duly seconded by Board Member Brian Bathke, the financial report was approved as read by a unanimous vote of the Board.

The payment of bills was then presented to the Board for their consideration and approval by Board Administrative Assistant Jeanine Rounsavall. She read aloud all checks written during the month and there were no questions or discussion. On a motion made by Board Member Brian Bathke, and duly seconded by Board Member Jiffy Dukes, the payment of bills was approved as read with a unanimous vote of the Board.

Under Old Business the first item was to consider, discuss and possibly approve any pending items regarding the remodel of the training facility. The following items were discussed: approved payment to CenterPoint Energy to run gas service to the building; approved payment to Propes & Son for dirt work and concrete removal at building; Denied Change Order for moving 2 light poles in parking lot; approved adding retaining wall, concrete slab for A/C units,

Page -2-

June 15, 2023

change generator from propane to diesel, and additional HVAC duct work; accepted bid from 3D Security for security system at a cost of \$34,051.47 (motion by Dooley, second by Griffith); and gave Board Member Bathke approval for type of key to be ordered for building.

The next item under Old Business was to consider and possibly approve IT equipment for the building. After discussion and questions answered by Michael Searcy, a motion to approve a cost not to exceed \$44,000.00 was made by Board Member Brian Bathke, and duly seconded by Board Member Jiffy Dukes. The motion passed with a unanimous vote.

The last item under Old Business was to consider and possibly approve hiring of a grant writer (tabled from May meeting). After discussion it was, once again, suggested to table this item until after the Radio Workshop/Meeting later in the month. A motion to table was made by Board Member Jiffy Dukes, and duly seconded by Board Member Gloria Dooley. The motion passed with a unanimous vote.

The first item under New Business was to consider and possibly approve adding a basic bathroom to station 2 for the Carlisle VFD at a cost of approximately \$3,700.00. After a brief discussion, a motion to approve the request and reimburse the department was made by Board Member Gloria Dooley, and duly seconded by Board Member Brian Bathke. The motion passed with a unanimous vote of the Board.

The next item under New Business was to consider and possibly approve purchasing a F250 for use as First Responder truck. As there were no departments interested in this size truck a motion to pass on the purchase was made by Board Member Brian Bathke, and duly seconded by Board Member Jiffy Dukes. The motion passed with a unanimous vote of the Board.

The next item under New Business was to consider and possibly approve authorization for Siddons-Martin to do repairs to the Crims Chapel VFD pumper/engine. After discussion it was decided that the engine needed to be taken in to the shop so an accurate estimate could be received, after which it would be repaired and the repair invoice would be submitted to the District for payment. A motion to table any action was made by Board member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes. The motion passed with a unanimous vote.

The last item under New Business was to consider and possibly approve the purchase of a digital repeater for the South Tower. After a brief discussion it was decided that this should wait until after the Radio Workshop/Meeting at the end of the month. A motion to table the item was made by Board Member Jiffy Dukes, and duly seconded by Board Member Brian Bathke. The motion passed with a unanimous vote of the Board.

Page -3-

June 15, 2023

Under public comments, the only comment was from Bill Ruby regarding the class on July 8th that had to be reschedule for lack of participation. This class will be rescheduled for the fall and he encouraged all departments to get new members signed up for the class.

There being no further business to come before the Board at this time, a motion to adjourn was made by Board Member Jiffy Dukes, and duly seconded by Board Member Brian Bathke. On a unanimous vote of the Board, the meeting was adjourned at 7:40 p.m.

Secretary

President