

October 17, 2024

The Rusk County Emergency Services District #1 met on this date at 7:28 p.m. with Board President David Burks presiding. Board Members present were Gloria Dooley and Jiffy Dukes. Board Members absent were Brian Bathke and Wayne Griffith. The meeting was opened with a prayer from Chief Marvin Vinson followed by the pledge to the American flag.

A roll call of departments present was recorded as follows: Carlisle, Church Hill, Crims Chapel, Eastside, Elderville, Henderson, Kilgore, Kilgore Rescue, Laneville, Mt. Enterprise, New London, New Salem, Overton, and Tatum. Departments recorded as absent were: Texas Forest Service, Garrison and Reklaw.

The minutes from the previous meeting were then presented to the Board for their consideration and approval as emailed. On a motion made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes, the minutes were approved as emailed with a unanimous vote of the Board.

The financial report was then presented to the Board for their consideration and approval as emailed by Administrative Assistant Dawn Taylor. She reported a beginning balance in the District's checking account in the amount of \$395,589.21, and after deposits and disbursements, an ending balance in the amount of \$108,010.88; the Obligations money market account showed a beginning balance in the amount of \$1,008,386.13. with interest earned in the amount of \$2,282.40, with transfers in the amount of \$100,992.00, for an ending balance in the amount of \$989,676.53; the General Money Market account showed a beginning balance in the amount of \$1,339,334.44, with interest earned in the amount of \$3,126.62 and one transfer in the amount of \$40,000.00, for an ending balance in the amount of \$1,302,461.26; the Reserve Money Market account showed a beginning balance in the amount of \$34,323.71, with interest earned in the amount of \$80.97, for an ending balance in the amount of \$34,404.68; the Construction account showed a zero balance and no activity; and the Sales and Use Tax Money Market account showed a beginning balance in the amount of \$729,903.74, with interest earned in the amount of \$2,636.32 and one deposit in the amount of \$548,133.85, for an ending balance in the amount of \$1,278,037.89. Also with the account reports were reconciliations on all accounts, budget versus actual, profit and loss versus actual and department breakdowns. On a motion made by Board Member Jiffy Dukes, and duly seconded by Board Member Gloria Dooley, the financial report was approved with a unanimous vote as emailed.

The payment of bills was then presented to the Board for their consideration and approval as emailed by Board Treasurer Gloria Dooley. She asked the Board if there were any questions regarding the bills paid during the month and there were none. On a motion made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes, the payment of bills was approved with a unanimous vote as emailed.

Page -2-

October 17, 2024

The first item under Old Business was to consider, discuss and possibly approve any pending items regarding the remodel of the training facility. Board Treasurer Gloria Dooley gave the Board an update on closing out the job with Berry & Clay. She, and GLS, have requested all warranty paperwork and booklets and a final billing for retainage. GLS does have the final billing but will not email it to her until all paperwork has been received from Berry & Clay. The ADA list of corrections has been completed, signed off on and submitted to the State. Board Member Jiffy Dukes reported that the majority of the items had been completed on the renovation of the storage building-frame out completed; 8” of foam insulation completed; a/c install completed; plumbing completed; asphalt parking pad completed. Additional electrical work, wall board installed and the cover for the parking pad should be completed in the next 2 weeks. He had also gotten a price on removing the brush from around the outside perimeter of the fence of \$3,500.00 and on the additional dirt work around the back of the storage building at a price of \$5,000.00. On a motion made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes, the Board approved the brush work and dirt work.

The next item under Old Business was to consider, discuss and possibly approve any items pertaining to radio communications in the District. Board Member Gloria Dooley announced that **paggers are now programmed and ready for distribution to department members. Rather than have these delivered to departments over a period of 30 days, department members will receive their pager by coming to the ESD building on either October 26th or the 27th between 9-12 or 1-4 either day. If a department member cannot come on either of these days, they may call or email Michael Searcy or Fire Marshall Patrick Dooley to arrange a day and time to receive their pager. After the majority of the paggers have been handed out, a date and time will be emailed to all departments on when their paggers will go “live”. Once the switch is flipped at dispatch the old analog paggers will NOT work as the new paggers are on a digital system only. It is each department member’s responsibility to acquire their pager.**

The last item under Old Business was to consider and possibly approve concrete bids for the Laneville VFD. Sealed bids were then opened and each total read aloud. As there were only 3 Board Members present, and one of those Board Members would have to abstain from voting on this matter, a motion to table the item due to a lack of a quorum was made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes. The motion passed with a unanimous vote of the Board.

The first item under New Business was to consider and possibly approve installation of ESD antennas on the Oak Hill tower at a cost of \$14,800.00. A motion to approve the cost to install was made by Board Member Jiffy Dukes, and duly seconded by Board Member

Page -3-

October 17, 2024

Gloria Dooley. The motion passed with a unanimous vote.

The next item under New Business was to consider and possibly approve reimbursement to the Tatum VFD for 3 sets of bunker gear and 3 sets of dual-certified gear at a cost of \$14,435.00. Board Member Gloria Dooley pointed out that there would be some additional cost as the department had forgotten to have Rusk Co. ESD #1 put on the jackets but that they could come back with this additional cost at a later time. A motion to approve the reimbursement was made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes. The motion passed with a unanimous vote.

The next item under New Business was to consider and possibly approve direct payment to Siddons-Martin for a harness repair on the Crims Chapel VFD engine at a cost of \$477.00. As the department had previously met their obligation of \$3,000.00 in repairs, this invoice was payable by the ESD. A motion to pay the invoice was made by Board Member Jiffy Dukes, and duly seconded by Board Member Gloria Dooley. The motion passed with a unanimous vote.

The next item under New Business was to consider and possibly approve reimbursement to the Mt. Enterprise VFD for school handouts in the amount of \$540.80. As the Board had previously announced that they would reimburse any department that participated in National Fire Prevention week, a motion to approve was made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes. The motion passed with a unanimous vote.

The next item under New Business was to consider and possibly approve reimbursement to the New Salem VFD for training costs not reimbursable from TFS in the amount of \$3,690.98. After a review of the invoices and payments, a motion to approve was made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes. The motion passed with a unanimous vote.

The next item under New Business was to consider and possibly approve payment to Griffith's Towing for 3 months of dumpster rental at a cost of \$1,500.00. Board Member Gloria Dooley made the request as these dumpsters rent for \$1,100.00 a month and had been discounted to the District by Board Member Wayne Griffith. A motion to pay the invoices was made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes. The motion passed with a unanimous vote.

The next item under New Business was to consider and possibly approve amending the District's Tire Reimbursement Policy to read "Guideline for the Reimbursement to **Volunteer** Departments on the Purchase of Tires." A motion to insert the word "volunteer" in all places was made by Board Member Jiffy Dukes, and duly seconded by Board Member

October 17, 2024

Gloria Dooley. The motion passed with a unanimous vote of the Board.

The next item under New Business was to consider, discuss and possibly approve the ESD purchasing one dress uniform set for volunteer department members. The Board went over the quote received and thought that a belt and tie should also be included. Departments present voted by a show of hand that they would be interested in having a standard dress uniform for all department members for special occasions. After a brief discussion, it was decided to get prices on the additional items and revisit the item at the November meeting. A motion to table the item was made by Board Member Jiffy Dukes, and duly seconded by Board Member Gloria Dooley. The motion passed with a unanimous vote.

The last item under New Business was to consider and possibly approve a November date for a vehicle workshop for purchases in 2025 and a special meeting on guidelines for Capital Expenditures for 2025. A motion to set the date of **November 4th at 6 p.m. for the workshop/special meeting** was made by Board Member Gloria Dooley, and duly seconded by Board Member Jiffy Dukes. The motion passed with a unanimous vote of the Board.

Under public comment Board Secretary/Treasurer Gloria Dooley informed the Board that registration for the annual Safe-d meeting would open on November 1st and she needed to know if all Board Members would be attending and if additional members from the Association could also be invited to attend the February 6-8 meeting in Round Rock at the Kalahari Resort. All Board Members indicated going and also indicated that additional members from the Association and the Fire Marshal could also attend. She then asked the Board if she could schedule the **ribbon cutting and building dedication** for the month of November. After a brief discussion, it was agreed that this would happen prior to the November Board meeting on **November 21st from 4-6:30 p.m.** She will get in touch with the Chamber of Commerce and start working on the event. She also reminded everyone to get their run checks after the meeting. Board Member Jiffy Dukes asked that all departments take 3 photos of each of their vehicles and email to either him or Fire Marshal Patrick Dooley so that the inventory could be updated and verified. One photo of the VIN, one photo of the product info plate with the model and year on it, and one side photo of the vehicle.

There being no further business to come before the Board at this time, a motion to adjourn was made by Board Member Jiffy Dukes, and duly seconded by Board Member Gloria Dooley. On a unanimous vote of the Board, the meeting adjourned at 8:28 p.m.

Secretary

President

